

# DIRECTOR ACHANAKMAR-AMARKANTAK BIOSPHERE RESERVE, BILASPUR (C.G)

---

**BID DOCUMENT Registration no – AABR /18/ .....**

**NAME OF WORK: DEVELOPMENT OF INTERPRETATION CENTER AT SHIVTARAI,  
ACHANAKMMAR TIGER RESERVE.**

## 1 DEFINITIONS

“**Authority**” shall mean The Chief Conservator of Forest (Wildlife) & Director Achanakmar-Amarkantak Biosphere Reserve Bilaspur or any assignee there by him in connection with this tender

“**Agreement**” shall mean the Agreement entered into between the **Authority/Authorized Officer** concerned and the **Successful Bidder** for the execution of this contract.

“**Bid**” or “**Detailed Bid**” shall mean the detailed **Bid** submitted by the Bidder in response to this **EOI** including clarifications and/or amendments, if any.

“**EMD**” shall mean the Security furnished by the Bidder, as **Bid Security**.

“**EOI**” shall mean **Expression of Interest**.

“**Contract**” or “**Agreement**” shall mean the agreement between the **Authority** and the **successful bidder**

“**Due Date**” shall mean the last date as mentioned in the important events and dead line.

“**Firm**” shall mean a single legal entity, registered as such under applicable law or regulation in India.

“**INR**” shall mean Indian Rupees.

“**Successful Bidder**” shall mean the selected bidder whose **EOI** has been accepted by the **Authority**

“**Contract Period**” shall mean the **tenure** of the **Contract** as mentioned in the **EOI** Summary of this document or the early termination of the Contract before the end of such Contract tenure, **whichever is earlier**.

“**Security Deposit or Performance EMD**” shall mean the **Demand Draft** from **Nationalized Bank** furnished by **Successful Bidder** upon his selection as the Contractor as per the terms mentioned in the **EOI**.

“**Taxes and Duties**” shall mean all **taxes, duties, rates** etc. payable as per applicable laws in India in connection with the **procurement, development, installation** of **Project**.

“**TOR**” shall mean **Term of Reference**

“**Tender committee**” shall mean, a committee constituted by the Authority including **competent** officials for overall **evaluation** of **Technical** and **Financial** Bids and Submit its **recommendation** to the Authority.

“**Employer**” shall mean Forest Department through Principal Chief Conservator of Forests (Wildlife) and his (their) legal representatives,

“**Agency**” shall mean **organization** who is **awarded** the **contract** and his (their) heirs, legal representatives, assignees and successors.

The Interpretation Center and surrounds encompassing and addressing the following Components :-

### Scope of Work

- 1. Work Name Development of interpretation center( Conceptualization and Implementation OF Interpretation Centre** inclusive of all **Components** in the Table below, in Achanakmar Tiger Reserve, Chhattisgarh. It will consist of **Conceptualization and Implementation and Execution Plan** for the above mentioned work

<b>Sl. No.</b>	<b>Name of items</b>	<b>Specification</b>	<b>Remarks</b>
<b>Component 1</b>  AABR Values and Ecotourism Potential	Perspective Panorama/Model of AABR	The Concept should address issues and ecotourism values related to the following tourism hotspots which connect the Biological, Ecological, Recreational, Research and Education and Cultural, Social and Economic Values of the AABR i) Sihawal Sagar (Origin Place of Maniyari River), Maniyari River flowing through ATR, Amarkantak Narmada Temple (Origin Place of Narmada river), Sonmuda (Origin Place of Son river) ii) Khudia irrigation dam on Maniyari river focusing on fishing activity and birds of prey. iii) a Birds Eye Perspective of the AABR Landscape and its surrounds	
<b>Component -2</b> Thematic Perspective of the Man and Biosphere Program	Man & Biosphere	Thematic Self-explanatory and Interactive Representation of how the - MAB integrates the natural and social sciences, economics and education to improve human livelihoods and the equitable sharing of benefits, and to safeguard natural and managed ecosystems, thus promoting innovative approaches to economic development that are socially and culturally appropriate, and environmentally sustainable.  Depiction of World Network of Biosphere Reserves currently counts <b>669 sites in 120 countries</b> all over the world, including 20 transboundary sites. (MAB- (Launched in 1971, UNESCO's Man and the Biosphere Programme (MAB) is an Intergovernmental Scientific Programme that aims to establish a scientific basis for the improvement of relationships between people and their	

		environments	
<b>Component 3</b> Interactive Birds Diorama small mammals and small mammals in ATR	Interactive Diorama Area	Conceptual deigns, Modular Interactive Depictions and various associated habitat Elements to be an integration of natural depictions and technological. It needs to integrate the wild animals and their habitats for a Comprehensive Appreciation	
<b>Component 4</b> Brand Development	Promotion and Publicity of brand ATR	<ul style="list-style-type: none"> <li>i. Developing promotional and publicity material</li> <li>ii. Developing sustainable model providing linkages with Publicity houses</li> <li>iii. Facilitating and augmenting local tourist circuits</li> <li>iv. Development of niche programs for school children, college going students, photographers,</li> </ul>	v.

### **INSTRUCTIONS WITH REGARD TO SUBMISSION OF BID**

**2.1 Address of the place where the bids are to be submitted :**

**Office of the Chief Conservator of Forest (Wildlife) Koni, Bilaspur (C.G.)**

**2.2 Important deadlines are as follows:**

S. No.	Activity	Date & time	Place
1.	Last date for the Issue of Bid Document	07-02-2018 up to 05.00 PM	Office of the Chief Conservator of Forest (Wildlife) Koni, Bilaspur (C.G.)
2.	Date of Prasetation of Themes	08-02-2018 10.30 AM	
3.	Last date for submission of 'Technical and Financial the Bid'	08-02-2018 02:00 PM	
4.	Opening of 'Technical Bid'	08-02-2018 04:00 PM	
5.	Opening of 'Financial Bid'	09-02-2018 04:00 PM	

**2.3 Bidders are requested to put their firm's endorsement on each page of the Technical & Financial Bid**

as **token** of perusal.

**2.4** The Envelope containing '**Technical Bid**' shall be **superscribed** as "**Technical Bid**" for Expression of Interest for "**Development of Interpretation Center**" and Envelope containing "**Financial Bid**" shall be superscribed as "**Financial Bid**" for "**Development of Interpretation Center**".

Both the envelopes should be **separately sealed** and **enclosed in another bigger envelope, duly sealed**, be submitted.

**2.5** The last date of submission of **duly** filled in Bid Document in Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur (CG)

**2.6** The Bids shall be signed either by the **Proprietor / Owner** of the firm or by a **legally authorized person**. In such circumstances, a "**POWER OF ATTORNEY/Board Resolution**" in favour of the person authorized by the bidder is to be submitted. Offers through **FAX / E-mail** shall **not** be **accepted**.

**2.7** The Bidder shall submit a **notorized affidavit** that he or his firm has not been **black- listed** by any Government or Private or Any other agency. This affidavit shall be kept inside the envelope of technical bid.

**2.8** Offers **received late** due to **any reason** whatsoever, shall **not** be **accepted**.

#### **2.9 VALIDITY OF OFFER / BID :**

- a) **Bid submitted** shall remain **valid** for a minimum period of **12 months** from the **last date** of **submission** of **bid documents**. Bidder shall not be entitled during the **12 months period**, without the **consent** in **writing** of the **Authority**, to **revoke** or **cancel** their bid or **vary** the bid submitted or any term thereof. In such cases of **revoking** or making **variations** subsequent to submission of bid at their own, the **offer** shall be treated as '**INVALID**'.

#### **2.10 ACCEPTANCE OF BIDS:**

Both the '**Technical Bid**' & '**Financial Bid**' along with amendments issued if any, from **time to time** by this office should be **submitted by the Agency** in the **prescribed time & shall be taken into account for acceptance of the Bid**.

**2.11** The **successful bidder** shall execute a formal **Pre-Contract Integrity Pact** with the **Authorized Officer (Director, AABR)**, as per the directions of **Government of C.G. Department of Finance Letter No./243/f/4/2013, dated 06.07.2013**

**2.12** The **successful bidder** shall execute a **formal agreement** on **Non – Judicial Stamp paper** of **Rs. 100/-** as per the **draft agreement** given herewith

### **3. BRIEF INFORMATION ABOUT THE NEED FOR THE TENDER/EOI**

The in Director, Achanakmar-Amarkatak Biosphere Reserve, Koni, Bilaspur has been assigned the task to develop an Interpretation Center as Baiga culture, Tourism spots in Achanakmar-Amarkantak Biosphere Reserve. So that the people coming to the tiger reserve can know the diversity of Achanakmar-Amarkantak Biosphere Reserve in terms of biodiversity and natural phenomenon.

### **4. SCOPE OF WORK:-**

4.1 Apart from Development of Interpretation Center the successful bidder should help. AABR management authority with **timely technical guidance** as and when required.

4.2 Involvement of **DIRECTOR** & Concerned staff therewith, during the whole process including **Checking** and **Due Authentication** shall be a **prerequisite** before **making all dues cleared**.

## 5. ELIGIBILITY CRITERIA

The bidders should fulfill following **criteria** and should submit **relevant Documents** as detailed in *Annexure 2-Schedule I and Schedule II*

5.1 The Bidder should essentially be a **competent agency** on Development of Interpretation Center & works related to wildlife with a minimum experience of 10 years in the same field.

5.2 The bidder should present submit at least 5 work orders of last 3 financial years i.e. 2014-15, 2015-16, 2016-17 so as to prove the experience of the company to work in Government, non Government origination or PSUS or institutions like WWF, IUCN, BNHS, WII.

5.3 The Agency should have **minimum average annual turnover** of **Rs 30 Lakhs** annually for the **last 3 financial years** i.e. 2014-15, 2015-16 & 2016-17. This **Turnover** should be **generated entirely** out of **Development of Interpretation Center or such related works**. A **proof** to this effect should be submitted in form of **IT Returns** of last 03 financial years. A **certificate** from a **Chartered Accountant** should be provided as **proof of turnover**. (*Annexure-2 Schedule II*)

5.4 Should have GST Registration.

5.5 Should have PAN Card.

5.6 The company should present photographs/Videos or short film of works previously done.

5.7 **EMD** (Earnest money deposit) **05% of the total tendered amount** shall be submitted through **DD** (Demand Draft) drawn in favour of the Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur payable at Bilaspur **1.00 Lakh EMD** must be submitted **with the technical bid, without which proposal will not be accepted** for further consideration and bid shall be **summarily rejected**. (*Annexure 2 - Schedule II*)

5.8 **EMD** of Rs 1.00 Lakh will be **converted** as part of **security deposit or performance EMD** in case of **successful bidder**. In case of **other** bidders, it will be **returned** within **15** days from the date of **final** selection of the **Agency**.

5.9 The Applicant, by submitting its Application pursuant to this EOI, shall be deemed to have Acknowledged that without prejudice to the Authority's any other right or remedy hereunder or in law or otherwise, the **Performance EMD/Security Deposit** shall be **forfeited** and **appropriated** by the **Authority** as part of the **mutually agreed** pre-estimated **compensation** and **damage** payable to the Authority for, *inter alia*, the **time, cost** and **effort** of the **Authority** in regard to the EOI including, if during consideration and evaluation of the Proposal the bidder commits a **breach of the terms and conditions** of the **EOI**.

## 6. SUBMISSION OF BID:

(A) **Technical Bid: Bid Document** issued by Director, Achanakmar-Amarkantak Biosphere Reserve, Bilaspur should be **duly filled** in all respect and submitted along with the **enclosures** and necessary **documents** as specified in the bid document (*Annexure 2- schedule I, II, III*). The **Technical Bid** shall be evaluated on the basis of **certified copies** of the **valid documents** submitted by the Bidder. If the required documents are **not attached** and the bidder is **not qualifying** the particular criterion then they will **not get any marks** for that particular **criterion**. The Committee constituted by Chief Conservator of Forest (Wildlife), Bilaspur will **evaluate** the **Technical Bid documents**. The **total**

marks obtained by each Agency against the 'Technical Bid' shall be **announced** after finalization of this contract.

**(B) Financial Bid: : Bid Document** issued by Director, Achanakmar-Amarkantak Biosphere Reserve, Bilaspur should be **duly filled** in all respect and submitted along with the **enclosures** and necessary **documents** as specified in the bid document (*Annexure 3*).

**(C) 6.1 CONSTITUTION OF TENDER COMMITTEE :**

A "Tender committee" shall be constituted by the Authority including **competent** officials for overall **evaluation** of Technical and Financial Bids and Submit its **recommendation** to the Authority.

**6. EVALUATION CRITERIA FOR ACCEPTANCE OF TECHNICAL BID AND SELECTION OF AGENCY**

**7.1 A.** Apart from the evaluation criteria specified in **Para 7.1 B** below, The Technical Bid will be primarily evaluated based on the Proposed Conceptual Designing which the agency has to submit along with the tender (with specific reference to **Scope of Work** elaborated as **Para 1**. and a power point presentation that the prospective agency / Tenderer has to mandatorily make before the Tender Evaluation Committee appointed for the purpose. The Power Point Presentation will carry 100 marks independently and the technical bid will be decided/ finalized based on the total marks as a result of evaluation through marking system in 7.1 Part A and 7.1 Part B. The criteria for evaluation of the Power Point Presentation will be as follows:

Sr. No	Particulars	Allocated No. of Marks	Marks obtained
1.	Conceptual Design and understanding of the concept of Interpretation center based on Basic Principals of Interpretation of Natural Heritage	50	
2.	Implementation Plan for Developing and Interpretation Center	20	
3.	Execution Timeframe	10	
4.	Overview of integration of the Concept of Interpretation center and associated Ecotourism Facilities	20	

**Note: The minimum No. of Qualifying marks for the presentation is 80%. The concerned tenderer / agency has to independently qualify for Technical Bid Evaluation Criteria in Part A and Part B but necessarily has to qualify both Part A and Part B**

**(Only bids fulfilling eligibility criteria shall be evaluated. First Technical bid shall be evaluated and then only financial bid will be opened.)**

## 7.1 B. CRITERIA FOR EVALUATION OF TECHNICAL BID:

The evaluation of Technical Proposal shall be done as following by the **tender committee** constituted by the Authority :

S.No. of Parameters	Details of PARAMETERS	Relevant Documents to be Submitted	Marks Assigned	Qualified Marks	Remark
1	2	3	4	5	6
1.	The Agency should have <b>minimum average annual turnover of Rs 30 Lakhs</b> annually for the <b>last 3 financial years</b> i.e. 2014-15, 2015-16 & 2016-17. This <b>Turnover</b> should be <b>generated entirely</b> out of Development of Interpretation Center.	A <b>proof</b> to this effect shall be submitted in form of <b>IT Returns</b> of last 03 financial years. A <b>certificate</b> from a <b>Chartered Accountant</b> shall be provided as <b>proof of turnover</b> .	This <b>Parameter is mandatory</b> and the <b>non-submission</b> of the compulsorily <b>required documents</b> leads to <b>disqualification</b> of the Agency	This <b>Parameter is mandatory</b> and the <b>non-submission</b> of the compulsorily <b>required documents</b> leads to <b>disqualification</b> of the Agency	The <b>evaluation of Technical Proposal</b> shall be done by the <b>Tender committee</b> constituted by the <b>Authority</b> taking into consideration the <b>various parameters</b> and <b>documents</b> listed in <b>Annexure-2 (Schedule I, II &amp; III)</b> and <b>parameter no. 01, 02, 03A, 03B</b> shown in <b>column no. 01 &amp; 02.</b>  --00--  The <b>non-submission of above said documents</b> and <b>not obtaining minimum qualifying marks</b> i.e. <b>40 out of 80</b> in <b>Parameter 01, 02, 03A, 03B</b> shall lead to <b>disqualification of the Agency</b>
2A	The bidder experience in executing any <b>sizeable work orders</b> of Development of Interpretation Center <b>during last 3 year in any Government /Semi Govt. except in C.G. State</b>	<b>Attested Copies of the work orders</b> to this effect	<b>04 marks each</b> for every <b>work order worth/</b> equal to or more than <b>01 Lakh</b> Development of Interpretation Center, subject to <b>maximum 20 marks</b>	The total required <b>minimum qualifying marks</b> for Para <b>03A, 03B,</b> is <b>70% of total marks</b>	
2B	The bidder experience in executing any <b>sizeable work orders</b> of Development of Interpretation Center <b>during last 3 year in any Pvt. Sectors except in C.G. State</b>	<b>Attested Copies of the work orders</b> to this effect	<b>04 marks each</b> for every <b>work order worth/</b> equal to or more than <b>01 Lakh</b> for Development of Interpretation Center, subject to <b>maximum 20 marks</b>		
3A	The bidder experience in executing any <b>sizeable work orders</b> of Development of Interpretation Center <b>during last 3 year in any Government /Semi Govt. only in C.G. State</b>	<b>Attested Copies of the work orders</b> to this effect	<b>04 marks each</b> for every <b>work order worth/</b> equal to or more than <b>01 Lakh</b> for Development of Interpretation Center, subject to <b>maximum 20marks</b>		
3B	The bidder experience in executing any <b>sizeable work orders</b> of Development of Interpretation Center <b>during last 3 year in any Pvt. Sectors only in C.G. State</b>	<b>Attested Copies of the work orders</b> to this effect	<b>04 marks each</b> for every <b>work order worth/</b> equal to or more than <b>01 Lakh</b> for Development of Interpretation Center, subject to <b>maximum 20marks</b>		
	<b>Total</b>		<b>80</b>		<b>40</b>

## 7.2 PROCEDURE FOR EVALUATION OF TECHNICAL BID ALONGWITH FINANCIAL BID AND SELECTION OF AGENCY

(A) Short-listing of Applicants - **Parameter 01 and 02 are mandatory** and the **non-submission** of the compulsorily **required documents** of these parameters including the parameter shown in the remark column. (No. 06) leads to **disqualification** of the Agency. The total required **minimum qualifying marks** for Para 03A, 03B, 04A and 04B is **70% of total marks**. After fulfilling above said eligibility criteria the bidders qualify for **financial evaluation** in the **second stage**.

(B) The **Authority** shall **determine** whether the **Financial Proposals** are **complete, qualified** and **unconditional**. The

cost indicated in the Financial Proposal shall be deemed as final and **reflecting the total cost of Development of Interpretation Center including technical extension services for 01 year**. Omissions, if any, in costing any item shall not entitle the bidder to be compensated and the liability to fulfill its obligations as per the TOR within the total quoted price shall be that of the bidder.

(C) **Rates**, should include all **taxes payable, transportation till the site and extension services** and forest department staff for **01 year** as mentioned in *annexure – I*. **Containers** will be returned to the firm.

### **7.3 Evaluation of Financial Proposal:**

**The Tenderers who secure more than or equal to 70% marks in the Technical Proposal shall only qualify for consideration of decrypting of financial proposal. Financial Proposals of all qualifying Tenderers will be decrypted. The score on price quote will be calculated in the following manner:**

**The lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 marks. The financial scores of other proposals will be calculated as per the formula given below:-**

$$Sf = 100 \times Fm / F$$

**in which**

**Sf is Financial Score,**

**Fm is the lowest Price, and**

**F is the Price of the Financial Proposal under consideration.**

**Total score will be worked out by adding the weighted marks on technical and financial proposals. Weightage to each of the aforementioned proposals would be as under:**

a)	Technical Proposal including presentation	70%
b)	Financial Proposal	30%
	<b>TOTAL</b>	<b>100%</b>

### **Combined and Final Evaluation**

**The Tenderer scoring highest weighted score will be considered for award of work. The lowest Evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points.**

**Combined weighted score (Sc) will be calculated by using following formula-**

**St = Technical Score**

**Sf = Financial Score**

**Sc = The Combined Score will be calculated by assigning 70% weightage to**

**Technical Score (T) & 30% weightage to Financial Score (P)**

**Therefore Sc = St x T% + Sf x P%.**

**The selected tenderer shall be the first ranked having the highest combined score.**

## **8. TERMS & CONDITIONS OF CONTRACT**

**8.1** Tender Form can be bought by paying **demand draft** (Only Bank Draft) of **Rs 500 (Five Hundred) in favour of** Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur **payable at Bilaspur** on or before **12:00 pm 07/02/2018**. The Tender form can also be downloaded from the Departmental website either [www.cgforest.com](http://www.cgforest.com) and a demand draft (only Bank draft) of Rs. 500/- (Five Hundred) in favour of Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur, payable at **Bilaspur** shall be compulsorily deposited with Technical bid if the tender form has been downloaded from website as mentioned above Duly filled tender forms should be deposited in the under signed i.e. The Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur office till **02:00 pm 08/02/2018**. Tender Forms submitted after the prescribed time will not be accepted.

**8.2** Agency shall be required to complete the work of Development of Interpretation Center within 03 months from the date of issue of work order.

**8.3** Agency shall **post** their staff/personnel immediately after the **award of contract**, so as to provide **extension services** to staff of forest department for **01 year**.

**8.4** The Agency shall prepare a **comprehensive programme of work** in consultation with the **Authority**, and arrange to have the work completed in an **expeditious manner** and in accordance with the program drawn up. The Agency should attend **meetings** as per actual needs for this purpose at office of The Director, Achanakmar-



Amarkantak Biosphere Reserve, Koni, Bilaspur or at any other office/place.

### **8.5 Transfer of Interest:**

Neither the Authority nor the Agency shall assign, sub-let or transfer their interest in this contract, without the written consent of the other.

### **8.6 Statutory Rules & Regulation**

The Agency will abide by the rules, regulations, by-laws & statutes etc. prevailing & imposed by the **Government / semi Government** and other **local governing** bodies for execution of this job.

### **8.7 Guarantee:**

The Agency shall undertake full responsibility for the services performed by them. The Agency shall **guarantee** adequacy and **technical soundness** of the services provided by them.

### **8.8 Secrecy:**

The Agency shall not disclose any information received by him in connection with this project to any other party without the prior approval of the **Authority**. The **Authority** shall ensure that none of the documentation, data and information received from the agency is disclosed to any third party except to the extent it becomes necessary to do so solely for the **Authority's** work.

### **8.9 Payment of Rate:**

The rate in respect of the above work as quoted in the Financial Bid shall be paid in the manner laid down in this document of the '**Terms of Payment & Period of Completion. & Payment Schedule**.'

### **8.10 Taxes:**

The rate quoted shall be inclusive of **all taxes**.

### **8.11 Governing Laws:**

The terms and provisions of the **CONTRACT** shall be governed and interpreted in accordance with the **laws of India**.

### **8.12 Delay, Extension of Time & Penalty:**

Not only the **entire work** but **phase wise work** should be **completed** within the specified time limit. If the **entire work** or **phase wise work** is **delayed** due to the reasons **beyond** the **control** of the Agency as per the opinion of **Authority**, **reasonable extension** in time limit may be granted without imposing penalty. However if the **entire work/ phase wise work** is **delayed** due to **non-performance** of Agency, **no extension** in time limit will be considered. If the Agency **fails** to complete the entire work within the specified **time limit** including the extended time period, **penalty** shall be imposed on the Agency at the rate of **05% of the amount of the late work of the remaining quantity per week** and will be **deducted** from the **amount** payable to the **Agency**.

### **8.13 Termination of Contract:**

- a) The contract herein may be terminated at any time by **Authority** by giving a written **notice** of **one month** to the **Agency**.
- b) If the Agency **fails** to adhere to the **time schedule** stipulated in the schedule hereto annexed or the **extended time** which may be granted by the **Authority** at **sole discretion** and/or in case there is any change in the constitution of the firm of the Agency for an reason whatsoever, then the **Authority** shall be entitled to **terminate** this contract and **entrust** the **work** to **some other Agency (technically**

**pre-qualified L2, L3....) at the rate of L1** after making **appropriate payment to the Agency for work completed** as provided herein and **loss if any shall be recovered** from the **Defaulter Agency**.

- c) In case of **termination** under sub-clause **(a) and (b)**, the Agency shall not be **entitled** to any amount or **compensation** except the **amount payable for the work actually done (after deducting the losses incurred)**, in terms of schedule of professional rate and the decision of **Authority** in working out the quantum is **final and binding** in this regard. **Loss if any shall be recovered** from the **agency** and if required the **security deposit/performance EMD** shall be **forfeited**.

#### **8.14 Visits to the Sites & Offices**

The Agency or his representatives shall visit the Sites, ATR Offices of forest department periodically and as frequently as the works requires. **No out of pocket expenses** or **conveyance charges** for such visits shall be **paid separately** to the **Agency**.

#### **8.15 Settlement of Disputes:**

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the agreement or the interpretation thereof.

- a) For a **dispute** of any kind whatsoever arising between the **officer in charge (DIRECTOR)** and the **Agency**, be referred in writing within **07 days** of its occurrence to the **officer in charge (DIRECTOR)** for the contract for his review. The **officer in charge (DIRECTOR)** will give the decision within **07 days** of receipt of such reference.
- b) If the Agency **disagrees** with the decision of the **officer in charge (DIRECTOR)**, an **appeal** may be referred, within **07 days** of the decision of the **officer in charge (DIRECTOR)**, to the **Authority**. If it is found that there is some **substance** to the appeal of the agency, The **Authority**, will examine the matter and take decision on its merits within **07 days**. The decision of the **Authority**. will be **final and binding** on both parties.
- c) If the dispute or difference still persists between the parties, such dispute or difference shall be referred to the sole Arbitrator nominated by both the parties. The award of the sole Arbitrator shall be final and binding on the parties.

The Arbitration and Conciliation Act 1996, the rules there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings.

The venue of arbitration shall be Raipur, India.

#### **8.16 Jurisdiction:**

All disputes arising out of or in any way connected with the agreement shall be deemed to have arisen in Bilaspur district and only the courts in Bilaspur District shall have jurisdiction to determine the same.

#### **8.17 Scope of Work:**

The Agency to render the services and carry out the assignment as per the Scope of work detailed given under the head of 'Scope of work for Agency.

#### **8.18 Assistance by Authority:**

To facilitate smooth execution of assignment, Forest Department (**Authority**) shall offer required co-operation while executing the job such as working the **necessary information, available documents** and **relevant**

**recommendations and approvals.**

### **8.19 Proprietary Rights:**

All works done by the **Agencies** for the assignment including **collection of data, reports** submitted etc. will be the **sole property** of **Forest Department**.

### **8.20 Consortium / Joint Venture Bids:**

The **consortium / joint venture / Subletting** are **not** allowed.

## **9. TERMS OF PAYMENT AND COMPLETION PERIOD**

The rate in respect of the work of the Development of Interpretation Center as quoted in the **accepted 'Financial Bid'** shall be paid after successful work of the seedlings to the **Officer in Charge** (Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur) as per the payment schedule.

## **10. Right to reject any or all Proposals**

Notwithstanding anything contained in this EOI, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

## **11. FRAUD AND CORRUPT PRACTICES**

**11.1** The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this EOI, the Authority shall reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, the Authority shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Performance EMD/Security Deposit, if available, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the EOI, including consideration and evaluation of such Applicant's Proposal.

**11.2** Without prejudice to the rights of the Authority under Clause 11.1 hereinabove and the rights and remedies which the Authority may have under the Agreement, if an Applicant or Agency, as the case may be, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the execution of the Agreement, such Applicant or Agency shall not be eligible to participate in any tender or EOI issued by the Authority during a period of 2 (two) years from the date such Applicant or Agency, as the case may be, is found by the Authority to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

**11.3** for the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to

them:

- a) “**corrupt practice**” means (i) the offering , giving, receiving, or soliciting directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Authority who is or has been associated in any manner, directly or indirectly with the Selection Process or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Authority, shall be deemed to constitute influencing the actions of a person connected with the Selection Process; or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the Agreement, who at any time has been or is a legal, financial or technical agency/ adviser of the Authority in relation to any matter concerning the Project;
- b) “**fraudulent practice**” means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;
- c) “**coercive practice**” means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the Selection Process;
- d) “**undesirable practice**” means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and
- (e) “**restrictive practice**” means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Selection Process.

## **12. Meetings**

- 12.1 The Authority may review with the Agency, any or all of the Dos and DONTs and advises forming part of the contract, in meetings and conferences which will be held in Koni, Bilaspur at the Authority’s office. Further, the Agency may be required to attend meetings and conferences at the direction of the authority without any additional payment thereof.
- 12.2 The Authority may, in its discretion, require the Agency to participate in extended meetings and/ or work from the offices of the Authority and the Agency shall, on a best endeavor basis and without unreasonable delay, provide such services at the offices of the Authority.

## **13. NOTICE**

Modification/Amendment/Corrigendum, if any, to the EOI document, shall not be advertised **in detail** in the newspapers but shall be posted in the website <http://www.fmisonline.org> and <http://www.cgforest.com> only.

## Annexure – I

(Technical bid)

### NAME OF THE ITEM AND SPECIFICATION

1. Development of interpretation centre (Preparation of Diorama) in Achanakmar Tiger Reserve, Chhattisgarh

#### Scope of Work

2. **Work Name Development of interpretation center( Conceptualization and Implementation of Interpretation Center** inclusive of all following components in the Table below, in Achanakmar Tiger Reserve, Chhattisgarh. It will consist of **Conceptualization and Implementation and Execution Plan** for the above mentioned work

Sl. No.	Name of items	Specification	Remarks
<b>Component 1</b>  AABR Values and Ecotourism Potential	Perspective Panorama/Model of AABR	The Concept should address issues and ecotourism values related to the following tourism hotspots which connect the Biological, Ecological, Recreational, Research and Education and Cultural, Social and Economic Values of the AABR i) Sihawal Sagar (Origin Place of Maniyari River), Maniyari River flowing through ATR, Amarkantak Narmada Temple (Origin Place of Narmada river), Sonmuda (Origin Place of Son river) ii) Khudia irrigation dam on Maniyari river focusing on fishing activity and birds of prey. iii) a Birds Eye Perspective of the AABR Landscape and its surrounds	
<b>Component -2</b> Thematic Perspective of the Man and Biosphere Program	Man & Biosphere	Thematic Self-explanatory and Interactive Representation of how the - MAB integrates the natural and social sciences, economics and education to improve human livelihoods and the equitable sharing of benefits, and to safeguard natural and managed ecosystems, thus promoting innovative approaches to economic development that are socially and culturally appropriate, and environmentally sustainable.  Depiction of World Network of Biosphere Reserves currently counts <b>669</b>	

		<p><b>sites in 120 countries</b> all over the world, including 20 transboundary sites. (MAB- (Launched in 1971, UNESCO's Man and the Biosphere Programme (MAB) is an Intergovernmental Scientific Programme that aims to establish a scientific basis for the improvement of relationships between people and their environments</p>	
<p><b>Component 3</b> Interactive Birds Diorama small mammals and small mammals in ATR</p>	Interactive Diorama Area	Conceptual designs, Modular Interactive Depictions and various associated habitat Elements to be an integration of natural depictions and technological. It needs to integrate the wild animals and their habitats for a Comprehensive Appreciation	
<p><b>Component 4</b> Brand Development</p>	Promotion and Publicity of brand ATR	<ul style="list-style-type: none"> <li>i. Developing promotional and publicity material</li> <li>ii. Developing sustainable model providing linkages with Publicity houses</li> <li>iii. Facilitating and augmenting local tourist circuits</li> <li>iv. Development of niche programs for school children, college going students, photographers,</li> </ul>	v.

(Stamp and signature of authorized signatory)

Name---

Complete address---

**Annexure: - 2 Schedule - I (as per clause 6 (A) of EOI)**

**INFORMATION / DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID**

1.	Name of the Firm / company	
2.	EMD details	
3.	Address of the Firm	
4.	Telephone Number Office	
5.	Telephone Number Residence	
6.	Mobile No.	
7.	Fax No.,	
8.	E-Mail	
9.	Website, If any	
10.	Name & Address of Director in case of applicant is company (Enclose incorporation certificate and MOA & AOA)	
11.	Name & Address of Partners in case of applicant is partnership firm (Enclose partnership deed and registration certificate)	
12.	Name & Address of Proprietor in case of applicant is proprietor	
13.	Income Tax PAN No.	
14.	Service Tax No./ Commercial Tax No.	
15.	Registered under Companies act or a firm registered under partnership firm or a proprietorship firm with at least 3 years experience. <b>Authenticated certificates</b> to this effect should be submitted	
16.	EMD (Earnest money <b>deposit of Rs. 1.00 Lakhs (One Lakh only) shall be submitted Through DD (Demand Draft) drawn in favour Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur (CG)</b>	
17.	The Bidder shall submit a <b>notorized affidavit</b> that he or his firm has not been <b>black-listed</b> by any Government or Private or Any other agency. <b>This affidavit shall</b> be kept inside the envelope of technical bid.	
18.	The Bidder should essentially be a <b>competent agency</b> on Development of Interpretation Center related works.	
19.	The Agency should have <b>minimum average annual turnover</b> of <b>Rs 30 Lakhs</b> annually for the <b>last 3 financial years</b> i.e. <b>2014-15, 2015-16 &amp; 2016-17</b> . This <b>Turnover</b> should be <b>generated entirely</b> out of Development of Interpretation Center and work related to wildlife. A <b>proof</b> to this effect should be submitted in form of <b>IT Returns</b> of years. A <b>certificate from a Chartered Accountant</b> should be provided as <b>proof of turnover</b> .	
20.	The bidder experience in executing any sizeable <b>work orders of work of Development of Interpretation Center</b> during last 3 year in any <b>Government /Semi Govt. except</b>	

	<b>in C.G. State Attested Copies</b> of the work orders to this effect	
21.	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center</b> during last 3 year in any <b>Pvt. Sectors except in C.G. State Attested Copies</b> of the work orders to this effect	
22.	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center</b> during last 3 year in any <b>Government /Semi Govt. only in C.G. State Attested Copies</b> of the work orders to this effect	
23.	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center</b> during last 3 year in any <b>Pvt. Sectors only in C.G. State Attested Copies</b> of the work orders to this effect	

I / we certify that the above particulars are correct and if it is found to be incorrect or false at any point of time, The Chief Conservator of Forest (Wildlife) Koni, Bilaspur reserves the right not to consider the application or terminate the services at any point of time and The EMD shall be liable for forfeiture.

**SIGNATURE ON BEHALF OF AGENCY**



**Annexure: - 2      SCHEDULE - II (as per clause 5.1, 5.2 & 6(A) of EOI)**

**Financial Capacity of the Applicant FOR LAST THREE YEARS**

Turnover should be generated entirely out of Development of Interpretation Center

(Proof to this effect should be submitted in form of IT Returns of years. A certificate from a Chartered Accountant should be provided as proof of turnover generated entirely out of Development of Interpretation Center.

S.No	Financial Year	Annual Receipt	Remarks
1.	2014-15		Turnover should be generated entirely out of Development of Interpretation Center and other wildlife related works. (Proof to this effect should be submitted in form of <b>IT Returns of last three years</b> . A <b>certificate</b> from a <b>Chartered Accountant</b> should be provided as <b>proof</b> of turnover generated entirely out of Development of Interpretation Center).
2.	2015-16		
3.	2016-17		
	Total		

I / we certify that the above particulars are correct and if it is **found** to be **incorrect** or **false** at any point of time, the CCF (Wildlife) Koni, Bilaspur reserves the right not to consider the application or terminate the services at any point of time and the **Performance EMD** or **Security Deposit** shall be liable for **forfeiture**

**Certifying signature and seal of chartered accountant**

**SIGNATURE ON BEHALF OF AGENCY**

**Annexure: - 2 SCHEDULE III (as per clause 6(A) of EOI)  
DOCUMENTS FOR EVALUATION CRITERIA OF TECHNICAL BID**

The evaluation of Technical Proposal shall be done on the following parameters (The bidders are expected to mandatorily submit relevant documents for every parameter):

S.No.	PARAMETERS	DOCUMENTS
1.	Name of the Firm / company.	Attached copies of concerned documents shall be submitted
2	Name & Address of Director in case of applicant is company	Enclose incorporation certificate and MOA & AOA
3	Name & Address of Partners in case of applicant is partnership firm	Enclose partnership deed and registration certificate
4	Name & Address of Proprietor in case of applicant is proprietor	Attached copies of concerned documents shall be submitted
5	Income Tax PAN No.	Attached copies of concerned documents shall be submitted
6	Service Tax No./ Commercial Tax No.	Attached copies of concerned documents shall be submitted
7	Registered under Companies act or a firm registered under partnership firm or a proprietorship firm with at least 3 years experience.	<b>Authenticated certificates</b> to this effect should be submitted
8	EMD (Earnest money deposit of Rs. 1.00 Lakhs (One Lakh Rs. only) shall be submitted Through DD(Demand Draft) drawn in favour of Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur (CG)	Demand Draft
9	The Bidder shall submit a <b>notorized affidavit</b> that he or his firm has not been <b>black- listed</b> by any Government or Private or Any other agency.	<b>This affidavit shall</b> be kept inside the envelope of technical bid.
10	The Bidder should essentially be a <b>competent agency on Development of Interpretation Center</b> related works.	<b>A certificate to this effect</b> should be <b>submitted</b> along with the <b>technical bid</b> .
11	The Agency should have <b>minimum average turnover</b> of Rs 30 Lakhs annually for the last 3 financial years i.e. 2014-15, 2015-16 & 2016-17. This Turnover should be generated entirely out of <b>Development of Interpretation Center and other wildlife work</b> . A <b>proof</b> to this effect should be submitted in form of <b>IT Returns</b> of years.	<b>A certificate from a Chartered Accountant</b> should be provided as <b>proof of turnover</b> .
12	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center and other wildlife work</b> during last 3 year in any <b>Government /Semi Govt. except in C.G. State</b>	<b>Attested Copies</b> of the work orders to this effect
13	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center and other wildlife work</b> during last 3 year in any <b>Pvt. Sectors except in C.G. State</b>	<b>Attested Copies</b> of the work orders to this effect
14	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center and other wildlife work</b> during last 3 year in any <b>Government /Semi Govt. only in C.G. State</b>	<b>Attested Copies</b> of the work orders to this effect
15	The bidder experience in executing any sizeable <b>work orders of Development of Interpretation Center and other wildlife work</b> of during last 3 year in any <b>Pvt. Sectors only in C.G. State</b>	<b>Attested Copies</b> of the work orders to this effect

I / we certify that the above particulars are correct and if it is found to be incorrect or false at any point of time, The Chief Conservator of Forest (Wildlife), Koni, Bilaspur reserves the right not to consider the application or terminate the services at any point of time and the **Performance EMD** or **Security Deposit** shall be liable for **forfeiture**

SIGNATURE ON BEHALF OF AGENCY

**Annexure 3 (as per clause 6 (B) of EOI)**

**FINANCIAL BID (To be submitted in a separate envelope.)**

**NAME OF WORK: Development Of Interpretation Center.**

(The bidder shall quote his rate both in figures & words. The quoted rate shall cover all the services to be rendered by the Agency in terms of scope of work as provided in these documents and amendments thereto right from the date of intimation of acceptance of offer and to the actual date of completion of the work in all respects as stated in the Technical Bid & Amendment issued if any. The quoted rate shall cover for all the activities (i.e. out of pocket expenses including conveyance charges/transportations towards site /office visits.) related with the work and inclusive of all taxes. The cost indicated in the Financial Proposal shall be deemed as final and **reflecting the total cost of Development of Interpretation Center and services including technical extension services for 01 year**. Omissions, if any, in costing any item shall not entitle the bidder to be compensated and the liability to fulfill its obligations as per the TOR within the total quoted price shall be that of the bidder. **Rate of Development of Interpretation Center**, should include all **taxes** payable and **extension** services to forest department staff for **01 year**.

In case, there is any discrepancy in the quoted rate in the figures & words, the rate quoted in words shall be considered as final. The Agency of contract shall remain FIRM throughout the period of contract and deemed to throughout be inclusive of all taxes

To,

**OFFICE OF THE DIRECTOR, ACHANAKMAR-AMARKATAK BIOSPHERE RESERVE, KONI BILASPUR, (C.G)**

Email: [dir\\_14aabrkoni@yahoo.com](mailto:dir_14aabrkoni@yahoo.com)

Dear Sir,

SUBJECT: Expression of Interest for work of Development of Interpretation Center.

Reference: Registration no. .... of EOI

Having examined Expression of Interest, I / We hereby offer to Development of Interpretation Center.

I/ we further herewith submit the 'Financial Bid as follows

**(Cost of Development of Interpretation Center inclusive of all taxes, transportation charges up to the site and services.)**

Cost of Development of Interpretation Center (In Rs.) .....

Cost of Development of Interpretation Center (In Words) .....

(SIGNATURE OF THE AGENCY) Name and Seal

NAME OF THE PARTNER OF THE FIRM OR

NAME OF THE PERSON HAVING POWER OF ATTORNEY TO SIGN THE CONTRACT

(CERTIFIED TRUE COPY OF THE POWEROF ATTORNEY SHOULD BE ATTACHED)

## **AGREEMENT FOR DEVELOPMENT OF INTERPRETATION CENTER**

THIS AGREEMENT FOR DEVELOPMENT OF INTERPRETATION CENTER made on this ..... day of ....., 2018, BETWEEN THE Governor of Chhattisgarh acting through the Chief Conservator of Forests (Wildlife) and Field Director, ATR, Bilaspur (Chhattisgarh Forest Department).

**AND**

“Agency“ (shall mean organization / selected bidder who is awarded the contract and his (their) heirs, legal representatives, assignees and successors), M/s. -----, a company incorporated under the Companies Act, 1956 having its Registered Office at ....., and having its Office at ....., of the OTHER PART, acting through Shri -----.

**The Authority**, Director, Director, Achanakmar-Amarkantak Biosphere Reserve, Koni, Bilaspur (CG) has been assigned the task to develop an Interpretation Center based on the biodiversity, baiga tribe culture and Tourism spots. So that the people coming to the Tiger Reserve to knowing about the biodiversity of Achanakmar-Amarkatak Biosphere Reserve in terms of flora and fauna and the natural phenomenon.

**IT IS HEREBY NOW MUTUALLY AGREED TO BY AND AMONG  
THE PARTIES HERE TO AS FOLLOWS:**

### **1. SCOPE OF WORK:-**

**1.1** Apart from Development of Interpretation Center the successful bidder should help. Forest Department with **timely technical guidance** as and when required.

**1.2** Involvement of **DIRECTOR** & Concerned forest staff therewith, during the whole process including **Checking** and **Due Authentication** shall be a **prerequisite** before **making all dues cleared**.